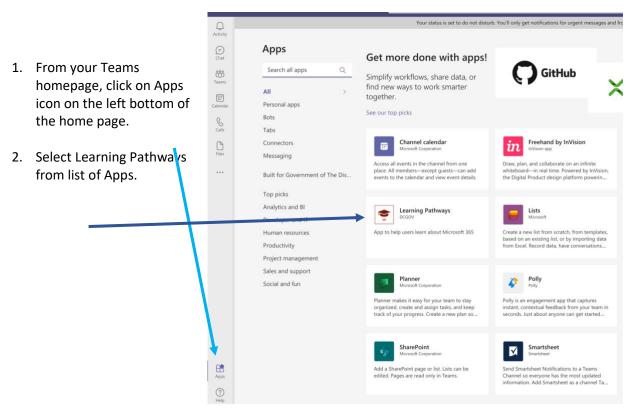
Microsoft 365 Learning Pathways User Guide for DC Government

About

Microsoft O365 learning pathways is a training resource to help increase your knowledge and skills ability in such programs as Office, SharePoint, Planner, Excel and PowerPoint (among others). It is self-guided and self-paced.

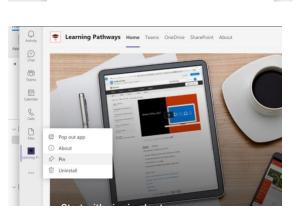
From your Teams Desktop Application:

Steps:

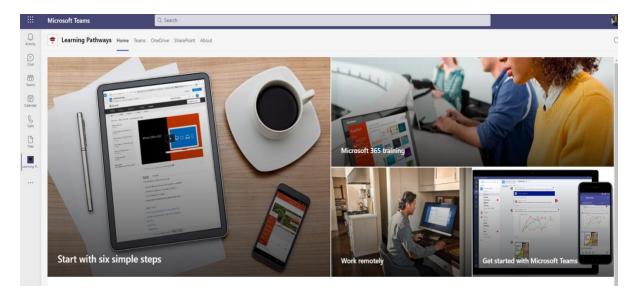


3. Click Add	Government of The District of Columbia	
	Add About Permissions	Learning Pathways App to help users learn about Microsoft 365 Personal app Keep track of important content and info
		Created by: DCGOV Version 1.0.1 Permissions
		 This app will have permission to: Receive messages and data that I provide to it. Access my profile information such as my name, email address, company name, and preferred language.

- ່ເບິ່ງ 4. After you add, you will Teams be able to find it by Q Find an app ::: clicking the three dots Calendar under the files Icon. ? Ν **C**alls ----Help Learning OneNote Planner Pathways Files L G Shifts Wiki Stream
- To pin it to your toolbar, right click on Learning Pathways icon on the left-hand side of your Teams app and then click Pin.



- 6. From the homepage of the Learning Pathways platform click:
 - a. Start with Six Simple Steps: Curated introductory videos and instructions to O365.
 - b. Microsoft 356 Training: Library of all trainings by program
 - c. Work Remotely: Tips on using O365 to successfully collaborate virtually
 - d. Get Started with Microsoft Teams: Deep dive on Teams



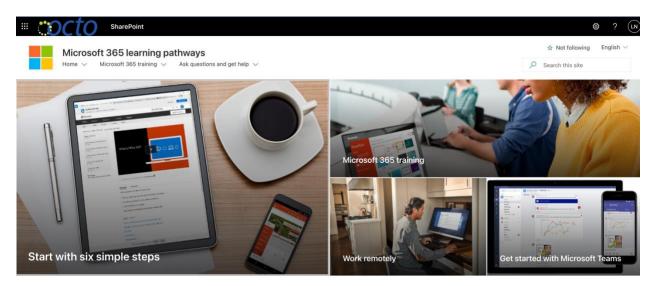
From your O365 portal online:

Steps:

- 1. From your O365 home page, type Learning pathways in the search bar.
- Select Microsoft 365 Learning Pathways from list of Apps.

	octo	Office 365 \checkmark learning pathways			
n	I	Microsoft 365 learning pathways	,∕⊃ Search this site		
Ð		https://dcgovict.sharepoint.com/sites/O365LearningPathways Updated yesterday			
		Start with six simple steps Microsoft 365 training Work remotely Get started with Mi	Start with six simple steps Microsoft 365 training Work remotely Get started with Microsoft Teams Ask questions and get help		

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